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|---------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|---------------|
| <input type="checkbox"/> S3CE MUST Level 3 | Diploma in Civil Engineering | 第三級 土木工程 文憑 |
| <input type="checkbox"/> L4CE BTEC | Pearson BTEC Level 4 Higher National Certificate in Civil Engineering | 第四級 土木工程 高級證書 |
| <input type="checkbox"/> L5CE BTEC | Pearson BTEC Level 5 Higher National Diploma in Civil Engineering | 第五級 土木工程 高級文憑 |
| <input type="checkbox"/> | Professional Diploma for Safety Auditors | 安全審核員專業文憑 |
| <input type="checkbox"/> Other Programme 其他課程 <u>OTHM LEVEL 6 DIPLOMA IN OCCUPATIONAL HEALTH & SAFETY</u> | | |

For Office Use: Learner No.學員編號 _____

Learner Banner _____

Application Form 報名表

| | |
|--------------------|-------------------------------------------------------------------|
| Apply Date 報名日期 | Day / Evening / Distance Learning Programme 日間課程 / 夜間課程 / 遙距課程 |
|--------------------|-------------------------------------------------------------------|

Assessment Language Selected 自選習作審核語文 : English 英文 / Chinese 中文
 選擇中文作答，其證書上會註明「Assessed in a Language other than English」。(更改已選定的語文，須向法院方申請及繳費)

Learner's Particulars 學員資料 (Please attach a copy of ID須附上身份證副本)

| | | |
|--------------------------------|-----------------------------------|-------------------------------------|
| Name in English 英文姓名 | Name in Chinese 中文姓名 | Gender 性別 |
| HKID No. 身份證號碼 | Date of Birth 出生日期 | Day Month Year 日 月 年 |
| Mobile Phone 手提電話 | Contact No. 聯絡電話 | |
| E-mail Address 電郵地址 | (請用正楷清楚填寫) | |
| Correspondence Address 通訊地址 | | |
| District 地區 | 香港 <input type="checkbox"/> HK | 九龍 <input type="checkbox"/> KLN |
| | | 新界 <input type="checkbox"/> NT |

Qualification 學歷 / 專業 (Please attach a copy of certificates須附上學歷 / 證書副本)

| Period 期間 | Institution 學院 / 機構 | Course Attended / Qualification 課程 / 資格 | Awards 成績 / 等級 | For Office Use |
|-----------|---------------------|-----------------------------------------|----------------|--------------------------------------|
| _____ | _____ | _____ | _____ | <input type="checkbox"/> 核對 簽署 _____ |
| _____ | _____ | _____ | _____ | <input type="checkbox"/> 核對 簽署 _____ |
| _____ | _____ | _____ | _____ | <input type="checkbox"/> 核對 簽署 _____ |
| _____ | _____ | _____ | _____ | <input type="checkbox"/> 核對 簽署 _____ |
| _____ | _____ | _____ | _____ | <input type="checkbox"/> 核對 簽署 _____ |

Work Experience 工作經驗 (Please attach a copy of certificates須附上工作證明副本)

| Period 期間 | Company 機構 | Position 職位 | For Office Use |
|-----------|------------|-------------|--------------------------------------|
| _____ | _____ | _____ | <input type="checkbox"/> 核對 簽署 _____ |
| _____ | _____ | _____ | <input type="checkbox"/> 核對 簽署 _____ |
| _____ | _____ | _____ | <input type="checkbox"/> 核對 簽署 _____ |
| _____ | _____ | _____ | <input type="checkbox"/> 核對 簽署 _____ |

舊生 須填寫學生編號 _____

新生 須填寫以下資料，從何得知此課程： 報章 網頁 公司 其他: _____

推介人: (姓名) _____ 是否本校學生: 是 否 (電話) _____

Cheque payable to: Social Resources Development Institute 支票抬頭: 社會資源拓展學院

Application Fee 報名費: HK\$ 300

No refund on all situations after the payment is received unless the amendment is made by the Institute.
除特殊情況及法例規定外，一切已繳費用，概不退還。

The personal data provided on this form will be used by the Institute only.
申請人在表格上所提供之個人資料只供本學院使用。

Learner's Signature 學員簽名 _____

For Office Use

| Application Fee | Receipt No. | Payment Method | Date | Checked by | Date |
|-----------------|-------------|----------------|------|------------|------|
| BTEC Fee | Receipt No. | Payment Method | Date | Checked by | Date |
| Other | Receipt No. | Payment Method | Date | Checked by | Date |
| Other | Receipt No. | Payment Method | Date | Checked by | Date |
| Other | Receipt No. | Payment Method | Date | Checked by | Date |
| Other | Receipt No. | Payment Method | Date | Checked by | Date |
| Other | Receipt No. | Payment Method | Date | Checked by | Date |

Admission Assessment

| Status | Rule | Officer | Date |
|------------------|------|---------|------|
| Approve | | | |
| Reject | | | |
| Defer | | | |
| PD Confirmation: | | | |

Remark:

Payment Policy

| | HNC | HND |
|---------------------------------------------------|-----------------------|------------------------|
| Tuition Fee : | 8 Units x @HK\$ 3,300 | 16 Units x @HK\$ 3,300 |
| Total number of instalments for the whole course: | 4 Instalments | 8 Instalments |
| The amount of each instalment: | HK\$ 6,600 (2 Units) | HK\$ 6,600 (2 Units) |
| Each instalment covers: | 3 Months | 3 Months |
| Total amount of the course: | HK\$26,400 | HK\$52,800 |
| BTEC Registration Fee: | HK\$5,000 | HK\$5,600 |

Tuition fee will be collected within 1 month before the commencement of that part of the course.

Refund Policy

- 1) All fees paid will be refunded if the course is withdrawn or not offered.
- 2) On premature cessation of the course, all fees and charges that have been collected in respect of any part of the course failing to be conducted on or after the date of the cessation will be refunded within 1 month of the premature cessation.